

## PhD ENROLLMENT 2024

This is to inform you that the names of the winning candidates are published and are available on <https://www.centrale.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-avvisi-e-modulistica?view=list&status=Y&year=&page=0>. Under the section Approvazione atti

Candidates who are successful and admitted to the doctoral courses for the XL cycle (A.A. 2024/25) must proceed with enrollment exclusively online as indicated in the relevant notices under penalty of forfeiture of enrollment, by authenticating themselves in the SOL, following the instructions below:

### 1. Access in SOL (On Line Services) from the site

<https://unipg.esse3.cineca.it/Home.do>

- If you have not registered yet into SOL, click on "REGISTRAZIONE";
- Then click on "AUTENTICAZIONE" and "login" using the credentials for access to SOL;
- If you do not remember the credentials, perform the recovery procedure by connecting to the page Credentials recovery (<https://unipg.esse3.cineca.it/Anagrafica/PasswordDimenticata.do;jsessionid=546BFDBE2CEC7F1C6F3EC298DE559615.esse3-unipg-prod-02>).

### 2. Fill out the application form for enrollment

Fill out the online enrollment application by clicking on the SEGRETERIA/IMMATRICOLAZIONE menu item

enter all the information,

upload the scholarship and compatibility declaration, duly filled in and signed.

Remember to upload a passport size photograph (on a white background).

Enrollment is considered completed with the relevant payment. Once the documentation has been verified by the Office, the registration number will be assigned.

Following the assignment of the matriculation number, PhD student card will be available in the MyUnipg app for those who have uploaded valid photos. If this is not the case, it is necessary to send a valid photo via email to [ufficio.dottorati@unipg.it](mailto:ufficio.dottorati@unipg.it)

In order to obtain an entry visa, doctoral students coming from non-EU countries must register on the University portal (<https://www.university.it/index.php/students/stranieri>) and complete the pre-

enrollment request. The pre-enrollment application will be verified by the University of Perugia and forwarded to the Embassy/Consulate via the University portal.

### **3. Payment**

Pay the payment slip which will be available in SOL at the end of the guided enrollment procedure.

PAYMENT MUST BE MADE PEREMPTORILY **WITHIN FIVE DAYS** FROM THE DATE OF THE “APPROVAZIONE ATTI”, OR THE RIGHT TO REGISTRATION WILL BE FORFEITED.

**PAYMENTS MADE AFTER THIS DATE WILL NOT BE CONSIDERED VALID.**

### **4. Requirements for the monthly payment of the doctoral scholarship**

Please, remember that, in order to allow the correct payment of social security contributions, registration with the separate I.N.P.S. management is mandatory. (<https://serviziweb2.inps.it/RichiestaPin/jsp/menu.jsp>). The receipt for registration for INPS separate management must be kept.

Further info (ex. Bank details) will be asked later.