

## DR

### Object

Call for incoming mobility grants for students from Ukrainian universities - Erasmus+ Programme Key Action 1 (KA1) - Call 2022 - Project No. 2022-1-IT02-KA131-HED-000056188

## Rector's Decree

### The Rector

**Considering** articles 1, paragraph 4, and 2, paragraph 4 of the University Statute;

**Considering** article 5, paragraph 1, of the University Statute by which the University ensures “freedom and autonomy [...] in organising and carrying out research and training activities [...] with respect for the principles of freedom and human dignity, peaceful coexistence among peoples”;

**Considering** the exceptional difficulties Ukrainian students are experiencing as a result of the current emergency situation in Ukraine;

**Considering** note no. 1/2023, internal protocol no. 29293 dated 27.01.2023 of the National Erasmus+ INDIRE Agency, titled “Emergency in Ukraine – Erasmus+ Program Higher Education Sector – Further instructions on managing student and staff mobility – KA131 Action Call 2022”;

**Considering** the opportunity of exceptionally amending the Agreement mentioned in the Object in order to introduce the incoming mobility flow for students and staff from Ukraine;

**Considering** the National Erasmus+ INDIRE Agency’s opinion, internal protocol no. 24652 dated 25.01.2023, which specified that the requirement making the incoming student mobility action possible is the participant's status as a registered student belonging to a Ukrainian educational institution who had to leave Ukraine due to the ongoing war. Therefore, nationality is not relevant to make such participants, already present in our country or still in Ukraine, eligible for support through Erasmus+;

**Having deemed appropriate** to make resources available for the reception of students through a call for incoming mobility grants for students from Ukrainian universities, already in our country or still in Ukraine;

**Having, also, deemed appropriate** to allow students who are already carrying out a period of mobility under the Call for incoming mobility grants for students, teachers and researchers from Ukrainian universities and research institutions (issued by DR no. 959 of 22.04. 2022), to be able to continue the second semester at the University of Perugia, by submitting an application under this current call and to be able to continue to use the services related to accommodation and board at the Umbria Agency for the Right to University Studies (ADISU), upon sending to ADISU a copy of the application for participation to this call;

### Ripartizione Didattica

#### Dirigente

Antonella Bianconi

#### Responsabile Area

Sonia Trinari

#### Responsabile del procedimento

Sonia Trinari

**Considering** that this call is published pending the conclusion of the amendment to Agreement No. 2022-1-IT02-KA131-HED-000056188 for the introduction of the incoming student mobility flow from Ukraine;

### **Decrees**

❖ **to issue** the call for incoming mobility grants for students from Ukrainian Universities - Erasmus+ Programme Key Action 1 (KA1) - Call 2022 - Project No. 2022-1-IT02-KA131-HED-000056188, referred to in Articles 1 and following;

❖ **to authorise** the recording of the following bonding entry on the University's single authorising Budget estimate for the financial year 2023 on the item COAN - CA 04.09.01.02.01 "Student Mobility and Cultural Exchange Programmes" - UA.PG.ACEN.ATTIDIDATT.RELAZINT.ERASMUPLU - PJ: SM22 for the sum of € 132,000.00 - COFOG CODE MP.M2.P3.09.04 "University System - Education - Higher Education".

The Rector

**Prof. Maurizio OLIVIERO**

(Electronic document digitally signed pursuant to Legislative Decree 82/2005 as amended and related regulations, which replaces the paper document and the handwritten signature)

**CALL FOR INCOMING MOBILITY GRANTS FOR STUDENTS FROM UKRAINIAN UNIVERSITIES - ERASMUS+ PROGRAMME KEY ACTION 1 (KA1) - CALL 2022 - PROJECT NO. 2022-1-IT02-KA131-HED-000056188**

**Art. 1 – Object, amount and duration of mobility grants**

In order to further support students enrolled in Bachelor's, Master's and single-cycle Master's degree courses, Level I and II Master's degrees, specialisation schools and doctorates, coming from Ukrainian Universities, it is possible to finance, on an exceptional basis, within the Erasmus+ KA131 mobility projects, the incoming mobility of students enrolled at a Ukrainian Higher Education Institution, fleeing from Ukraine due to the recent war conflict, who intend to carry out mobility.

The mobility activities must take place at the University of Perugia and must end by 31 May 2024.

**Art. 2 - Individual support and travel contributions**

Individual contributions for incoming mobility of students enrolled in Bachelor's, Master's and single-cycle Master's degree courses, Level I and II Master's degrees, specialisation schools and doctorates, coming from Ukrainian universities will be recognised only for the period of study/internship carried out at the University of Perugia through the allocation of mobility grants, the amount of which is defined as follows:

| <b>HOST COUNTRY</b>                    | <b>ACTIVITY</b>  | <b>INDIVIDUAL CONTRIBUTION</b>   |
|--|------------------|--|
| ITALY<br>GROUP 2 (MEDIUM living costs) | Student mobility | € 1.100,00 monthly for no. 20 mobility grants for study/training lasting up to 6 months extendable up to a maximum of 12 months, subject to submission of a change to the Learning Agreement |

|  |  |                                      |
|--|--|--------------------------------------|
|  |  | with additional training activities. |
|--|--|--------------------------------------|

A first payment equal to 80% of the EU contribution is disbursed within 30 calendar days after signature of the Agreement by both parties.

The balance of the EU contribution is paid at the end of the mobility, after the online submission of the Narrative Report (EU SURVEY).

### **Art. 3 – Eligibility requirements for selection**

Students enrolled in Bachelor's, Master's and single-cycle Master's degree courses, Level I and II Master's degrees, specialisation schools and doctorates, at a Ukrainian higher education institution at the time of their flight from Ukraine due to Russian aggression, may apply for the allocation of grants under this call, for study or internship mobility.

In order to participate, Ukrainian students must be in possession of at least one of the following documents: certificate of enrolment, declarations issued by higher education institutions or competent Ukrainian authorities.

### **Art. 4 – Submission of application**

The application must be submitted **by 1 pm on Tuesday 28<sup>th</sup> of February 2023** exclusively by sending the documents below via e-mail to the following address:

[office.relint+ucraina@unipg.it](mailto:office.relint+ucraina@unipg.it), specifying the following subject: 'Call for applications Erasmus+ Ukraine'.

Applicants must submit, under penalty of exclusion, the following documents:

1. the **application form**, duly completed in accordance with the model annexed to this Call, which forms an integral part of this call;
2. copy of a valid **identity document**;
3. **certificate** issued by the home university, or statement issued by higher education institutions or competent Ukrainian authorities, documenting enrolment in a course of study at a Ukrainian university;
4. **Learning Agreement** of the educational activities that the student intends to carry out at the University of Perugia (annexed to the present Call). As provided by the above-mentioned note no. 1/2023, prot. no. 612/2023 of 11.01.2023, of the Erasmus+ National Agency INDIRE, when submitting the application, the Learning Agreement may be signed by the participant and, after the selection of participants, also by the host

institution only if the signature of the sending or home institution is not available.

All documents submitted must be in English or Italian.

This notice of this call will be published on the University of Perugia's *online* notice board <https://www.unipg.it/albo-ufficiale> and will also be available at the following website: <https://www.unipg.it/internazionale>.

#### **Art. 5 – Selection**

The evaluation of applications will be carried out by a special Commission appointed by Rectoral Decree.

The selection will take into account the Learning Agreement submitted. Priority will be given to students who are already carrying out a period of mobility within the framework of the Call for the provision of incoming mobility grants for students, teachers and researchers from Ukrainian universities and research institutions (issued by DR no. 959 of 22.04.2022). The list of candidates who are beneficiaries of the grants and of those who are eligible will be published on the University of Perugia's online notice board <https://www.unipg.it/albo-ufficiale> and will also be available for consultation at: <https://www.unipg.it/internazionale>.

Beneficiaries will receive notification of the allocation of the mobility grant by e-mail.

#### **Art. 6 – Acceptance/rejection of mobility**

Within the peremptory term of 7 days from the date of receipt of the notification of the allocation of the mobility grant, the beneficiary shall send, by e-mail to the address [ufficio.relint+ucraina@unipg.it](mailto:ufficio.relint+ucraina@unipg.it), the declaration of acceptance or renunciation of the mobility grant "Erasmus+ Ukraine call". The acceptance of the mobility grant is made under the conditions set out in this call without reservation, under penalty of forfeiture. With the declaration of acceptance the grantee of the mobility grant undertakes, under its own responsibility, to communicate any changes that may occur during the period of the mobility grant with respect to what has previously been declared.

**Payment of the contribution will be made by bank transfer to a current account in the name of or co-owned by the beneficiary student.**

#### **Art. 7 – ADISU benefits**

Students awarded incoming mobility grants enrolled at the University of Perugia, in order to be able to benefit from services related to accommodation and board, may apply to the Umbria Right to University studies Agency (Agenzia per il Diritto allo Studio Universitario dell'Umbria - ADISU).

Students who are already carrying out a period of mobility under the Call for the provision of incoming mobility grants for students, teachers and researchers from Ukrainian universities and research institutions (issued with DR no. 959 of 22.04.2022) and, for this reason, beneficiaries of ADISU measures provided for by Decree no. 3/2022 expiring on 4<sup>th</sup> of February 2023 (<https://www.adisu.umbria.it/altri-benefici-concorso/avviso/2022-2023/interventi-straordinari-favore-di-studenti-universitari>), will receive automatic confirmation of the benefits granted upon submission of an application for participation to this call. To this end, a copy of the application must be sent promptly to ADISU at the e-mail address [emergenzaguerra@adisu.umbria.it](mailto:emergenzaguerra@adisu.umbria.it).

In accordance with articles 5 and 6 ADISU will verify, at the Università degli Studi di Perugia, the positive outcome of the investigation on those applications whose board and lodging benefits have been extended.

Students who are not already beneficiaries of the above-mentioned ADISU measures may apply for any additional sleeping arrangements and boarding that become available by sending an e-mail to [emergenzaguerra@adisu.umbria.it](mailto:emergenzaguerra@adisu.umbria.it) with an attached application form available at the following link: <https://www.adisu.umbria.it/sites/default/files/Allegato%20A%29%20D0manda%20di%20candidatura.pdf>.

#### **Art. 8 – Attachements**

The following documents are integral part of this Decree:

- “Application form” annex;
- “Learning Agreement” annex.

#### **Art. 9 – Personal data processing**

The processing of personal data required by this call is carried out exclusively for all activities strictly functional to the procedure, for the performance of a task related to the exercise of public powers vested in the University of Perugia, as data controller. The information notice, provided pursuant to Art. 13 of EU Regulation 2016/679 - General Data Protection Regulation, is available at the following website address: <https://www.unipg.it/ateneo/protezione-dati-personali/informative>.

Al Magnifico Rettore  
dell'Università degli Studi di Perugia  
P.zza Università, 1  
06123 PERUGIA

**ERASMUS FOR UCRAINA**  
**APPLICATION FORM FOR INCOMING STUDENTS**

|                                 |  |
|---------------------------------|--|
| <b>Name and Surname:</b>        |  |
| <b>Date and place of birth:</b> |  |
| <b>Current Address:</b>         |  |
| <b>Mobile phone:</b>            |  |
| <b>E-mail:</b>                  |  |

**Study area of interest in UNIPG** \_\_\_\_\_

**PERSONAL STATEMENT**

*Summarize in about 5 lines a presentation of professional profile, future professional goals and your motivation.*

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**EDUCATION**

*University, Faculty/Department:* \_\_\_\_\_

**First-cycle degree qualification:**

**Bachelor's degree on** \_\_\_\_\_

Duration of the degree programme \_\_\_\_\_

Year of enrollment \_\_\_\_\_

*University, Faculty/Department:* \_\_\_\_\_

**Second-cycle/one-cycle degree qualification:**

Master's Degree programme in \_\_\_\_\_

Duration of the degree programme \_\_\_\_\_

Year of enrollment \_\_\_\_\_

**Doctorate course, specialisation school or master's degree:**

Course title \_\_\_\_\_

Duration of the *course* \_\_\_\_\_

Year of enrollment \_\_\_\_\_

***Please attach a scanned copy of the transcript of records or, failing that, please list the exams taken in the table below:***

| <b>Examinations passed and related date and mark; if possible, also specify the number of ECTS credits</b> |                     |             |                     |
|--|---------------------|-------------|---------------------|
| <b>name of the exam passed</b>   | <b>related date</b> | <b>mark</b> | <b>ECTS credits</b> |
| 1  |                     |             |                     |
| 2  |                     |             |                     |
| 3  |                     |             |                     |
| 4  |                     |             |                     |
| 5  |                     |             |                     |
| 6  |                     |             |                     |
| 7  |                     |             |                     |
| 8  |                     |             |                     |
| 9  |                     |             |                     |
| 10   |                     |             |                     |
| 11   |                     |             |                     |
| 12   |                     |             |                     |
| 13   |                     |             |                     |
| 14   |                     |             |                     |
| 15   |                     |             |                     |
| 16   |                     |             |                     |
| 17   |                     |             |                     |
| 18   |                     |             |                     |
| 19   |                     |             |                     |
| 20   |                     |             |                     |
| 21   |                     |             |                     |
| 22   |                     |             |                     |
| 23   |                     |             |                     |
| 24   |                     |             |                     |
| 25   |                     |             |                     |

**LANGUAGES**

*level of language knowledge: M: mother tongue, A: elementary, B: intermediate, C: advanced*

| <b>LANGUAGE</b> | <b>WRITTEN LEVEL</b> | <b>SPOKEN LEVEL</b> |
|-----------------|----------------------|---------------------|
|                 |                      |                     |
|                 |                      |                     |
|                 |                      |                     |



**Language certifications:**

*Please list here any language certification you have gained. Scanned copy of the certification must be attached to the application.*

Date: \_\_/\_\_/\_\_\_\_

Signature of Applicant:

(Name and Surname)

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|                              |                                    |                     |  |  |           |   |                                 |
|------------------------------|------------------------------------|---------------------|--|--|-----------|---|---------------------------------|
| <b>Student</b>               | Last name(s)                       | First name(s)       | Date of birth                                | Nationality <sup>1</sup>                     | Sex [M/F] | Study cycle <sup>2</sup>  | Field of education <sup>3</sup> |
|                              |                                    |                     |  |  |           |   |                                 |
| <b>Sending Institution</b>   | Name                               | Faculty/Department  | Erasmus code <sup>4</sup><br>(if applicable) | Address                                      | Country   | Contact person name <sup>5</sup> ; email; phone   |                                 |
|                              |                                    |                     |  |  |           |   |                                 |
| <b>Receiving Institution</b> | Name                               | Faculty/ Department | Erasmus code<br>(if applicable)              | Address                                      | Country   | Contact person name; email; phone   |                                 |
|                              | UNIVERSITA' DEGLI STUDI DI PERUGIA |                     | I PERUGIA01                                  | PIAZZA DELL'UNIVERSITA' N. 1 – 06123 PERUGIA | ITALY     | TEODORA MOCAN, HEAD OF THE WELCOME OFFICE<br>SONIA TRINARI, HEAD OF THE INTERNATIONAL RELATIONS AREA<br><a href="mailto:servizio.incoming@unipg.it">servizio.incoming@unipg.it</a> +39 075 585 2024 |                                 |

### Before the mobility

#### Study Programme at the Receiving Institution

|  |   |  |   |   |
|--|---|--|---|---|
| <b>Table A<br/>Before the mobility</b> | Planned period of the mobility: from [month/year] ..... to [month/year] ..... |  |   |   |
|  | Component <sup>6</sup><br>code<br>(if any)                                    | Component title at the Receiving Institution<br>(as indicated in the course catalogue <sup>7</sup> ) | Semester<br>[e.g. autumn/spring;<br>term] | Number of ECTS credits (or equivalent) <sup>8</sup> to be awarded by the Receiving Institution upon successful completion |
|  |   |  |   |   |
|  |   |  |   |   |
|  |   |  |   |   |
|  |   |  |   |   |
|  |   |  |   |   |
|  |   |  |   | Total: ...  |

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: *[web link to the relevant information]*

The level of language competence<sup>9</sup> in \_\_\_\_\_ *[indicate here the main language of instruction]* that the student already has or agrees to acquire by the start of the study period is: A1  A2  B1  B2  C1  C2  Native speaker

#### Recognition at the Sending Institution

|  |                            |  |   |  |
|--|----------------------------|--|---|--|
| <b>Table B<br/>Before the mobility</b> | Component code<br>(if any) | Component title at the Sending Institution<br>(as indicated in the course catalogue) | Semester<br>[e.g. autumn/spring;<br>term] | Number of ECTS credits (or equivalent) to be recognised by the Sending Institution |
|  |                            |  |   |  |
|  |                            |  |   |  |
|  |                            |  |   |  |
|  |                            |  |   |  |
|  |                            |  |   |  |
|  |                            |  |   |  |
|  |                            |  |   | Total: ...   |

Provisions applying if the student does not complete successfully some educational components: *[web link to the relevant information]*

#### Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

|                   |             |              |                 |             |                  |
|-------------------|-------------|--------------|-----------------|-------------|------------------|
| <b>Commitment</b> | <b>Name</b> | <b>Email</b> | <b>Position</b> | <b>Date</b> | <b>Signature</b> |
| Student           |             |              | <i>Student</i>  |             |                  |

|   |  |  |                                  |  |  |
|---|--|--|----------------------------------|--|--|
| Responsible person <sup>10</sup> at the Sending Institution   |  |  | Departmental Erasmus Coordinator |  |  |
| Responsible person at the Receiving Institution <sup>11</sup> |  |  |                                  |  |  |

<sup>1</sup> **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>2</sup> **Study cycle:** Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

<sup>3</sup> **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/iscsed-f_en.htm) available at [http://ec.europa.eu/education/tools/iscsed-f\\_en.htm](http://ec.europa.eu/education/tools/iscsed-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

<sup>4</sup> **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.

<sup>5</sup> **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

<sup>6</sup> An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

<sup>7</sup> **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.

<sup>8</sup> **ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

<sup>9</sup> **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>10</sup> **Responsible person at the Sending Institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

<sup>11</sup> **Responsible person at the Receiving Institution:** the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.